

INFORMATION FOR AUTHORS

SUBMISSION OF MANUSCRIPTS

Manuscripts are received with the understanding that they are original and have not been published (in print or online) or are not under simultaneous consideration by another publication. If an abstract of the work has been previously published or if manuscripts using the same database or relating to the same topic have been published or submitted by any of the authors, this should be disclosed. An abstract published prior to a full report is not regarded as a duplicate publication. Previous publication in another language does not preclude publication in the *Hematology/Oncology and Stem Cell Therapy* (HOSCT), but it should be disclosed and permission obtained from the other publisher. Authors who violate these requirements will be subject to an extended publication ban. Accepted manuscripts may not be published elsewhere without the *Hematology/Oncology and Stem Cell Therapy*'s permission. We only accept manuscripts submitted online at the HOSCT's submission system (<https://www.editorialmanager.com/hemoncstem/default1.aspx>). Careful attention to instructions will ensure that initial submission is successful. If you have difficulty, please contact the Scientific Publications Office (hemoncj@kfshrc.edu.sa).

Hematology/Oncology and Stem Cell Therapy no longer accepts Case Reports.

Manuscript Preparation

The format of the *Hematology/Oncology and Stem Cell Therapy* complies with "Uniform Requirements for Manuscripts Submitted to Biomedical Journals" published by the **International Committee of Medical Journal Editors**. We encourage the use of reporting guidelines such the CONSORT statement for randomized, controlled trials and the STROBE statement for observational studies (see <http://www.equator-network.org/>). For human gene nomenclature, consult the recommendations page of the Human Genome Variation Society at <http://www.genenames.org/about/guidelines>.

Manuscripts, including tables, references, and figure legends, must be prepared using a word processing program. Before submitting a manuscript, create an account on the Editorial Manager website. When you submit the manuscript online, a current email address must be provided for all authors.

Abstract

All original articles and brief reports must contain a structured abstract of not more than 350 words for original articles and 300 words for brief reports. The abstract should be divided into: Background and Objectives, Patients (or Materials) and Methods, Results and Conclusion. The subheadings should not be combined. Reviews, mini-reviews, and special communications should have an unstructured abstract of less than 150 words.

Manuscript Format

Most original articles have the following format: Introduction (the question the paper intends to answer, what remains unknown, how patients could benefit from the answer); Patients (or Materials) and Methods (study design and methods, operational definitions of major variables, description of the patient or subject population, and laboratory and statistical methods); Results (pertinent findings in a logical sequence with tables and figures as necessary); and Discussion (conclusions based on the findings, evidence from the literature that supports the conclusions, conflicting evidence, applicability of the conclusions, limitations of the study, and implications for future research or clinical applications). Statistics should be described in enough detail to enable a knowledgeable reader, with access to the original data, to verify the reported results.

References

List references in consecutive numerical order (the order of citation in the manuscript, Vancouver reference style, and not alphabetically). Once a reference is cited, all subsequent citations should be in chronological order. All references must be cited in the text or tables. References to journal articles should be formatted in the style recommended by the National Library of Medicine (http://www.nlm.nih.gov/bsd/uniform_requirements.html). References to material on the Internet should include the date of access. Manuscripts with incorrectly formatted citations will be returned to the author for correction. The author is responsible for the accuracy and completeness of the references and for their correct textual citation. In-text reference numbers should be superscripted and placed after the period (not in parentheses), as at the end of this sentence.¹

HEMATOLOGY/ONCOLOGY AND STEM CELL THERAPY

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Units of Measurement

With the exception of blood pressure, all units of measurement and laboratory values must be expressed in SI units; conventional units may be included parenthetically. The international nonproprietary name should be used for drugs with mention of the trade name on first mention. Authors should consult recent issues of the HOSCT for examples of appropriate style and format.

Illustrations

Photographs, scientific graphs, and other illustrations should be uploaded as separate files, not embedded in Microsoft Word. The format should be .TIF or .EPS at 300 dpi (dots per inch) or greater resolution (please see http://www.pubmed-central.nih.gov/about/image_quality_table.html/). File saving options can be found in most software in the 'Save As' or 'Export' commands under the 'File' menu. Save original files in the event that submitted files are not suitable for publication. Graphs must be digitally scanned, if not prepared initially as an electronic file in a scientific graphing program. Simple line and bar charts are usually sufficient. Do not use 3D charts unless the 3rd dimension presents data. The resolution of images prepared in Microsoft PowerPoint (72 dpi) is not usually sufficient for print publication (minimum 300 dpi). Subjects in pictures should not be identifiable. Written permission must accompany any illustration that has been previously published. All illustrations must be numbered as cited in the text in consecutive numeric order. For photomicrographs, the legend should include the original magnification and stain used.

Tables

Tables should be prepared using the table function in Microsoft Word or other software. Verify tabular statistics to make sure they tally and match data cited in the text. Written permission must accompany any tables that have been previously published.

Scientific Misconduct

We follow the guidelines of the **Committee on Publication Ethics** on duplicate publication, fabricated data, undisclosed conflict of interest, plagiarism, and other issues of publication and scientific misconduct. Authors will be banned from submitting to the HOSCT in the future and their institutions notified when misconduct is encountered.

Clinical Trial Registry

The *Hematology/Oncology and Stem Cell Therapy* would publish clinical trials that have been registered with a clinical trial

registry that allows free online access to the public. Registration in a public trial registry is mandatory, <http://www.clinicaltrials.gov/>, is an example of such public registries. This is applicable to clinical trials that have begun enrollment of subjects in or after June 2008. Clinical trials that have commenced enrollment of subjects prior to June 2008 would be considered for publication in the *Hematology/Oncology and Stem Cell Therapy* only if they have been registered retrospectively with clinical trial registry that allows unhindered online access to public without charging any fees.

Responsibilities of Authors

The authors are entirely responsible for the accuracy of all statements and data (including drug dosages) contained in the manuscript, the accuracy of all reference information, and for obtaining permission from the author and publisher of any previously published material included in the submitted manuscript. The authors should identify any financial support for the research and state any relationships of authors with commercial entities in an acknowledgment at the end of the manuscript. The corresponding author of accepted manuscripts will receive an edited manuscript for "final author approval." The author(s) should review this carefully, as they are responsible for all changes, including those made in final editing.

Informed Consent

All manuscripts reporting the results of experimental investigation involving human subjects should include a statement confirming that informed consent was obtained from each subject or subject's guardian, after approval of the experimental protocol by a local human ethics committee.

Recommended Number of Words*

Article type	Approximate number of words
Original article	3,000 words
Review	3,000 words
Special communication	3,000 words
Mini-review	1,500 words
Brief report	1,500 words

*Excluding abstract, references, figures, and tables.

Submission Fees

The *Hematology/Oncology and Stem Cell Therapy* does not require any submission or processing fees.

SUBMISSION CHECKLIST

Before submitting your manuscript to the *Hematology/Oncology and Stem Cell Therapy*, please make sure of the following:

1. The manuscript should be in Century Gothic font, size 12, justified, without columns, and double-spaced.
2. Upload the title page and declaration of conflict of interest.
3. Submit the main manuscript in Microsoft Word format, not in PDF.
4. Remove figures and tables from the main document and upload them as separate files after the main document. Do not embed in the main document.
5. Photographs, figures, scientific graphs, and illustrations should be uploaded as separate files, not embedded in Microsoft Word. The format should be .TIF or .JPG at 300 dpi (dots per inch) or greater resolution.
6. For tables, each table has to be in a separate Word document with its caption. Tables should be prepared with the table tool in Microsoft Word or another word processing program. In addition, each data has to be in a single cell. Vertical and horizontal lines should be visible.
7. Please format the references in NLM style www.nlm.nih.gov/bsd/uniform_requirements.html. Journal names are not italicized and should be abbreviated according to NLM rules. Here is an example for citing an article published in a journal:
 1. Al-Waili BR, Al-Thawadi S, Al Hajjar S. Impact of the revised penicillin susceptibility breakpoints for the Streptococcus pneumonia on antimicrobial resistance rates of meningeal and non-meningeal pneumococcal strains. *Ann Saudi Med*. 2013;33(2):111-115.
8. If you are listing more than 6 authors. Please list the first 6 authors, add a comma. Then, et al as it is shown in the following example:
 1. Rose ME, Huerbin MB, Melick J, Marion DW, Palmer AM, Schiding JK, et al. Regulation of interstitial excitatory amino acid concentrations after cortical contusion injury. *Brain Res*. 2002;935(1-2):40-6.
9. Place in-text reference numbers after the full stop when they appear at the end of a sentence and place them in brackets. Example: [1], [2-5]
10. Abstracts for Original Articles and Brief Reports should be divided into:
 - 1) Background and Objectives
 - 2) Patients (or Materials) and Methods
 - 3) Results
 - 4) Conclusion
11. Put acknowledgements, author's contributions, and other details after the manuscript text and before the References section.
12. Put legends or captions of Figures in the main manuscript after the References section.